



DR. B.R. AMBEDKAR NATIONAL LAW UNIVERSITY, SONEPAT
(Established under Haryana State Legislature Act No. 15 of 2012)

Advertisement No. 06/2021

Applications are invited for the following non-teaching post(s) on deputation basis. Interested candidates may apply by filling the application form uploaded on the University Website.

Sr. No.	Name of the Post	No. of Posts	Pay Scale as per 7 th CPC
1.	Superintendent	02	Pay Level-7
2.	Assistant	02	Pay Level-6

The above temporary posts are to be filled on deputation basis initially for a period of one year or till the regular posts are filled. They are also required to bring one set of self-attested photocopies of documents with original certificates/testimonials and one latest photograph at the time of interview. The candidate seeking employment on deputation basis should also bring NOC from the present employer on or before the interview.

Interview for the following positions on deputation basis from amongst the analogous post or working as Clerk/Assistant in the parent organization is scheduled to be held on **02nd December 2021 at 11:00 am** They should report at Dr. B.R. Ambedkar National Law University (DBRANLU), Plot No. 05, Rajiv Gandhi Education City, Rai, Sonapat, (Hr.) by 02nd December 2021 before 10:00 A.M. No TA & DA will be paid for attending the interview.

Other Instructions:

1. Applicants are required to send/submit their application form complete in all respect (with self-attested photocopies of all relevant documents) in the office of The Registrar, Dr. B.R. Ambedkar National Law University (DBRANLU), Plot No. 05, Rajiv Gandhi Education City, Rai, Sonapat, (Hr.) – 131029, on or before 29th November, 2021 by 04:00 P.M.
2. Incomplete application form shall not be entertained by the University.
3. Superintendent and Assistant taken on deputation shall be paid salary as per Haryana Government rules.
4. The engagement shall be on deputation basis initially for a period of one year or till the vacancy is filled through due process, whichever is earlier.
5. The venue of interview shall be Dr. Sarvepalli Radhakrishnan Academic Block, Dr. B.R. Ambedkar National Law University, Rai, Sonapat.
6. Postal delay or any kind of delay in the submission of application form shall not be entertained by the University.
7. The University reserves the right to increase or decrease the number of post(s). In case, no person found suitable by the Selection Committee University may not fill the post(s).
8. For more information and updates (corrigendum & addendum), regularly visit University Website: www.dbranlu.ac.in

REGISTRAR



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**DETAILS OF QUALIFICATIONS/ELIGIBILITY CONDITIONS FOR THE POST
OF SUPERINTENDENT**

Sr. No.	Name of Post	Qualification
1.	Superintendent	<ol style="list-style-type: none">1. A Bachelor's Degree.2. Minimum 10 year office experience in a University/Government Department/ College /Higher Educational institutions/ Govt./Semi Govt/ PSU/autonomous/ Corporation out of which minimum 05 year experience as Assistant or its equivalent.3. Knowledge of Hindi/Sanskrit upto Matric.4. Candidate should have good computer knowledge.
2.	Assistant	<ol style="list-style-type: none">1. A Bachelor's Degree, with minimum 5 years' office experience in Clerical Cadre University/Govt. Department /College/Higher educational institutions/Govt./ Semi Govt /Govt. Aided College/PSU / Corporation.2. Knowledge of Hindi/Sanskrit upto Matric.3. Candidate should have good computer knowledge.



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1. Name of post applied for :
2. Name of the candidate in (Block letters) :
3. Father's/husband's Name (Block Letters) :
4. Date of birth :
5. Place of Birth :
6. Nationality :
7. Marital Status :
8. Present Address :
9. Permanent Address :
10. Category :
11. Contact No. :
12. E-Mail I.D. :

Self attested
passport size
resent
photograph to
be pasted

13. Academic/Professional Qualifications (Attach all self-attested photocopies of testimonials and qualification documents with the application. Whereas original documents along with a set of self-attested photocopies are to be produced at the time of interview)

Sr. No.	Examination Passed	Board/ University	Year of Passing	% age of marks obtained	Division/ Class	Subjects/ Specialization
i.	Matric/Hr. Sec.					
ii.	10+2/Inter/Pre, Engg.					
iii.	B.A./B.Sc./B.Com.					
iv.	B.E./B. Tech/ B.Sc.(Engg.)/B.Arch.					
v.	M.A. /(M.Sc./ M.Com/MBA					
vi.	M.E./M.Tech./M.Arch.					
vii.	Any other					

14. a) Specialization in M.A./M.E./M.Tech./ MBA, if any :

15. Experience (self attested copies of relevant certificates are to be attached):

Sr. No.	Organization/ Deptt.	Post held	Pay Scale	Basic pay	From	To	Total Experience	Remarks
i.								
ii.								
iii.								
iv.								
v.								

16. Details of present employment

- a) Name of the organization :
- b) Designation :
- c) Pay Level in the Pay Matrix :
- d) Date of next increment :

17. Any other relevant information :

Certified that the above information furnished by me in this application form is correct and true and nothing has been concealed in it. I, also undertake to accept the liability for any action under the rules for any wrong-statement or concealment of facts on my part.

Place:.....

Date:.....

Signature of applicant

NO OBJECTION CERTIFICATE

This is to certify that Mr./Ms.S/o or D/o Sh.
R/o..... is a
regular employee of
(name of University/College/Institute) since and presently working as
..... This University/College/Institute has no objection if he/she is selected on
deputation basis by the Dr. B.R. Ambedkar National Law University, Rai, Sonapat. As per office record, his
qualification is and no disciplinary proceedings are pending against him/her. His/her
work and conduct isas per the record.

Head of University/College/Institute with Seal